

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND  
MARRIAGE AND FAMILY THERAPISTS  
Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**Board Meeting Minutes of 7/25/2019**

**BOARD MEMBERS PRESENT:** Dennis M Baughman, LCPC - Chair  
Sandra Sweesy  
Steven I Lanzet, LCPC, LMFT  
Tami S Kammer, LMFT, LCPC

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Joan Callahan, Legal Counsel  
Pam Rebolo, Board Specialist

**OTHERS PRESENT:** Spencer Zitzman  
Jillian Winters, Idaho Mental Health Counselors  
Association  
Darla Trent, Idaho Counseling Association  
Sarah Hofer  
Gemma Utting, Idaho Association for Marriage and  
Family Therapy  
Susan Pennington, Idaho Association for Marriage  
and Family Therapy  
Stephanie Alvarez, Idaho Association for Spiritual,  
Ethical, and Religious Values in Counseling  
Beverly Hines, Idaho Mental Health Counselors  
Association  
Beronica Salazar  
Rick Boyes, Northwest Nazarene University  
Liz Horn  
Regina Moro, Boise State University  
David Kleist, Idaho State University

The meeting was called to order at 9:00 AM MDT by Dennis M Baughman, LCPC.

## **APPROVAL OF MINUTES**

Ms. Kammer made a motion to approve the minutes of 5/3/19. It was seconded by Ms. Sweesy. Motion carried.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$105,649.11 as of 6/30/19.

## **FY 2020 BOARD CONTRACT**

Mr. Crema reviewed the Board contract with members of the Board. Ms. Sweesy made a motion to accept the 2020 contract and authorize the Board chair to sign. It was seconded by Ms. Kammer. Motion carried.

## **BOARD MEETING PROCEDURES TRAINING**

Mr. Crema presented training regarding Board meeting procedures.

## **EXECUTIVE SESSION**

Mr. Lanzet made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider materials relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Sweesy. The vote was: Ms. Kammer, aye; Ms. Sweesy, aye; Mr. Lanzet, aye; and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Ms. Sweesy. Motion carried.

## **DISCIPLINE**

Mr. Lanzet made a motion to close case number COU-2019-13 with an advisory letter. It was seconded by Ms. Kammer. Motion carried.

After discussion, Ms. Sweesy made a motion to close case number COU-2019-16 with no action. It was seconded by Ms. Kammer. Motion carried.

After discussion, Ms. Sweesy made a motion to close case number COU-2019-18 with an advisory letter. It was seconded by Ms. Kammer. Motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

### **FOR BOARD DETERMINATION**

Ms. Sweesy made a motion to approve the Bureau's recommendation and authorize closure in case numbers I-COU-2018-6, I-COU-2018-9 and I-COU-2019-37. It was seconded by Ms. Kammer. Motion carried.

### **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

### **NEW BUSINESS**

### **CORRESPONDENCE**

The Board reviewed correspondence from Brian Smith regarding the passage of HB03. The Board addressed this during public comment.

The Board reviewed correspondence from David Kleist regarding feedback on the full description of "practice of professional counseling" on the Board's website. The Board directed the Bureau to make changes on the Board's website.

The Board reviewed correspondence from Susan Roberts regarding practicum and internship credit on a transcript. The Board directed general counsel to respond.

The Board reviewed correspondence from David Routt regarding supervision hours listed on the verification of supervised hours form. Mr. Lanzet made a motion to authorize changes to the verification of supervised hours form to make it more clear for applicants to understand. Mr. Lanzet also added to his motion to have the Board respond to Mr. Routt regarding the changes. It was seconded by Ms. Sweesy. Motion carried.

The Board reviewed correspondence from Dawn-Elise Snipes regarding continuing education credits being accepted from state boards of counseling. The Board directed general counsel to respond.

The Board reviewed correspondence from Danielle Blessing-Taylor regarding the practice under telehealth, Title 54 Chapter 34. The Board directed general counsel to respond.

### **AMERICAN ASSOCIATION OF STATE COUNSELING BOARDS INVOICE**

Ms. Kammer made a motion to authorize payment in the amount of \$900.00 to the American Association of State Counseling Boards for annual dues. It was seconded by Mr. Lanzet. Motion carried.

## **CONFERENCE UPDATE AND ATTENDANCE**

Mr. Sweesy made a motion to approve travel and expenses for two Board members to attend the Council of Licensure Enforcement and Regulation in conjunction with the Association of Marriage and Family Therapist conference scheduled for September 16-21 in Minneapolis, Minnesota. It was seconded by Mr. Lanzet. Motion carried.

Mr. Lanzet made a motion to amend travel and expenses for one Bureau staff member to attend the American Association of State Counseling Boards conference scheduled for August 6-8 in Washington, D.C. It was seconded by Ms. Kammer. Motion carried.

Ms. Kammer made a motion to designate Mr. Lanzet as the representative for the Board at the annual American Association of State Counseling Boards conference in Washington, D.C. It was seconded by Ms. Sweesy. Motion carried.

## **NEGOTIATED RULEMAKING UNDER THE RED TAPE REDUCTION AND LICENSING FREEDOM ACT EXECUTIVE ORDERS; OPPORTUNITY FOR PUBLIC PARTICIPATION AND COMMENT**

Ms. Packer addressed the audience regarding public comment for HB03 from the 2019 legislative session, which removed the requirement for a 60 hour master's level degree for licensure from the Board's law. Ms. Packer reiterated that the Board does not have any authority to determine what the universities require for a student to complete a master's level program.

Mr. Lanzet also reminded the audience that the Board sends postcards to all licensees of proposed law and rule changes, and that it did not receive any feedback from interested parties. The Board requested contact information from the associations for future notification.

Ms. Callahan reviewed the proposed rules with the Board. Ms. Sweesy made a motion to accept the rules and forward to the Governor's office. It was seconded by Ms. Kammer. Motion carried.

## **ELECTION OF OFFICERS**

Mr. Lanzet made a motion to re-elect Mr. Baughman as chairman, and to elect Ms. Sweesy as vice-chair. It was seconded by Ms. Kammer. Motion carried.

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700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Board Meeting Minutes of 7/26/2019**

**BOARD MEMBERS PRESENT:** Dennis M Baughman, LCPC - Chair  
Sandra Sweesy  
Steven I Lanzet, LCPC, LMFT  
Tami S Kammer, LMFT, LCPC

**BUREAU STAFF:** Julie Eavenson, Administrative Support Manager  
Nicholas Krema, General Counsel  
Pam Rebolo, Board Specialist

**EXECUTIVE SESSION**

Mr. Lanzet made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Sweesy. The vote was: Ms. Kammer, aye; Ms. Sweesy, aye; Mr. Lanzet, aye; and Mr. Baughman, aye. Motion carried.

Ms. Sweesy made a motion to come out of executive session. It was seconded by Mr. Lanzet. Motion carried.

**APPLICATIONS**

Mr. Lanzet made a motion to approve the following for licensure:

ACEVEDO CARLOS FELIPE DE JESUS	LPC-7407
CARVER TIMOTHY J	LMFT-7397
CROCKETT MARGAUX EDWARDS	LCPC-7458
ECKLUND ERIC CHARLES	LPC-7457
FUNSTON MELISSA E	LPC-7460
HAYWOOD TABATHA DAWN	LMFT-7443
HORTON SEBASTIAN GEORGE	LPC-713
MACKLIN ELIZABETH A	LPC-7354
MARTINEZ NORMA ESCOBEDO	LPC-7343
NGADJUI OLIVIA THERESA	LPC-7445
PLATT VALERIE	LCPC-7449
ROSTECK JAMIE LEE	LPC-7428
SCHMELZENBACH KARLA MARIE	LPC-7307

It was seconded by Ms. Kammer. Motion carried.

Mr. Lanzet made a motion to table the following pending receipt of additional information:

901164487

It was seconded by Ms. Kammer. Motion carried.

Mr. Lanzet made a motion to approve the following pending receipt of additional information and review by a Board member or the Board chair:

901154472  
901141788  
901168281  
901151928  
901168061  
901167893  
901168038  
901117687  
901168515  
901168218  
901141598  
901167585  
901167549  
901167310  
901135144  
901134287  
901167702  
901163309  
901159007  
901133531  
901167208  
901166850

It was seconded by Ms. Kammer. Motion carried.

**NEXT MEETING** was scheduled for October 24 and 25 at 9:00 AM MDT.

## **ADJOURNMENT**

Ms. Sweesy made a motion to adjourn the meeting at 11:50 AM MDT. It was seconded by Ms. Kammer. Motion carried.

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Dennis M Baughman, LCPC, Chair

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Sandra Sweesy

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Steven I Lanzet, LCPC, LMFT

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Tami S Kammer, LMFT, LCPC

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Kelley Packer, Bureau Chief